

Report of Director of Children's Services

Report to Scrutiny Board (Children and Families)

Date: 10th October 2013

Subject: An update on progress in relation to increasing the Number of Young People in Employment, Education or Training

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	🗌 Yes	🛛 No
Are there implications for equality and diversity and cohesion and integration?	🗌 Yes	🛛 No
Is the decision eligible for Call-In?	🗌 Yes	🛛 No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	🗌 Yes	🛛 No

Summary of main issues

- 1. The Children and Families Scrutiny Board conducted an investigation into the support available in Leeds in order to reduce the risk of young people not accessing appropriate employment, education or training, also referred to as NEET.
- 2. The Board conducted its inquiry over three sessions involving a range of key stakeholders and two visits to speak to young people undertaking courses provided by igen and Leeds City College.
- 3. This led to the production of a Scrutiny Inquiry Report in March 2013 containing 13 recommendations and a subsequent response from Children's Services in July 2013.
- 4. The recommendations included a request for an update on progress in October 2013.

Recommendations

5. The Board are requested to note and comment on the progress to reduce the risk of young people not accessing appropriate employment, education or training.

1 Purpose of this report

1.1 This report provides a detailed progress update on a number of key areas of activity to increase the number of young people in employment, education or training.

2 Background information

- 2.1 The Scrutiny Board was tasked with carrying out a piece of work on each of the three Children and Young People's Plan (CYPP) obsessions. The third of these related to reducing the number of young people not in employment, education of Training (NEET).
- 2.2 The focus of the inquiry was on the support available in Leeds in order to reduce the risk of young people aged 16 to 19 years old becoming NEET and help them access appropriate employment, education or training.
- 2.3 During the course of the three sessions the inquiry received written and verbal evidence from a range of key stakeholders involved in supporting young people including council services, schools, FE colleges and igen. This was supported by two visits to speak to young people undertaking courses provided by igen and Leeds City College.
- 2.4 This led to the production of a Scrutiny Inquiry Report in March 2013 containing 13 recommendations and a response from Children's Services in July 2013.
- 2.5 The Scrutiny Inquiry Report also requested a progress update on a number of key areas of activity to reduce NEET to be presented to Scrutiny Board in October 2013.

3 Main issues

3.1 The Leeds strategy and model to reduce NEET (Recommendation 12)

- 3.2 Our performance in reducing the number of young people Not in Education, Employment or Training (NEET) is the most powerful indicator of our overall success in educating and supporting young people. If young people fail to make a successful transition to further learning, employment and adult life, it is likely to have major consequences for their future economic wellbeing. To successfully address NEET and achieve our ambition to become a child friendly NEET free city we must tackle a range of complex inter-related issues affecting the most vulnerable.
- 3.3 There is evidence that we have started to turn the curve with regard to reducing NEET/increasing progression to education, employment and training and reducing Not Knowns, see Appendix 1. There is currently a particular focus on ensuring that no young person aged 16-19 is NEET for over 6 months by Autumn 2015 as the first stage in delivering on our ambition to become a NEET free city. The key areas of work that are taking place across the city that are helping to reduce NEET and show how these link together to form a comprehensive and coherent model and strategy to reduce NEET across Leeds are summarised in Appendix 2.

These include; development of the learning/training offer; improved support to develop employability skills; initiatives to increase employment opportunities; development of the careers education information advice and guidance support available to young people; and work to ensure robust data to support tracking and monitoring. Progress in these areas is outlined below.

3.4 Learning Offer

3.5 **Post-16 Learning infrastructure (Recommendation 12)**

Reductions in post 16 funding, curriculum reforms and demographic changes mean that all schools and colleges are now reviewing their learning offer. The challenge is to create a new learning infrastructure that will enable the delivery of an enhanced high quality learning offer to young people that is financially viable and sustainable in the long term. Over recent months the local authority has held meetings with schools/academies/colleges to have open and frank discussions about current and future post-16 provision. Further discussions will continue to take place during the 2013/14 academic year. The main areas of progress to date are:

Morley/South

Meetings have taken place with schools in the south area of the city along with Leeds City College to discuss the options available for post-16 provision in the area. The emerging picture is a three model approach: A post 16 vocational centre (led by Leeds City College); a post 16 Free School (led by the Gorse Academy); and other post 16 school provision.

Pudsey

Discussions have taken place with Pudsey Headteachers and Governors to highlight the key issues/drivers and the potential options around Post 16. The Governors of schools have agreed to undertake an options appraisal. The local authority will assist the discussion with relevant data and information about the governance and management of collaborative/joint approaches to future post 16 delivery in the area.

Horsforth Campus

Leeds City College have been meeting with Headteachers of the West/North West schools to discuss what the future provision at the College's Horsforth Campus might look like. A draft options appraisal as to the potential future provision at the site will be developed in the coming months.

<u>SILCs</u>

Discussions have continued to take place with the SILCs, resourced schools and FE colleges with significant number of post-16 High Needs Students The discussions are focusing on the current offer available across the city and challenges/key issues for future provision.

3.6 Apprenticeships, Traineeships

The Government has supported an expansion of apprenticeship numbers through increased funding allocations which prioritised 16-24 year olds. Initially this supported a growth in the number of programme-led Apprenticeships through colleges and large training providers. These were programmes which offered work experience that enabled students to complete the work based learning element of the framework but where the individual was not directly employed. Concerns about the quality of provision, and adverse media about a number of providers that delivered short courses where learners had little chance of securing employment, led the Government to review provider registrations and introduce a minimum period of 12 months for 16-18 Apprenticeships.

- 3.7 While the decline in numbers in this age group reflects experience elsewhere, it is more marked in Leeds. Possible reasons for decline in the number of 16-18 year old starts include changes to the provision and the provider base in Leeds which included the cessation of shorter term Apprenticeships (programme-led) which have been removed as part of the Government's drive to improve quality. The smaller cohort of 16-18 year olds may also be a contributory factor. The Employment and Skills Service has negotiated additional resources from the National Apprenticeship Service to create a shared post of Apprenticeship Coordinator 16-18 yrs which commenced on 15 July. The post holder will work alongside the Apprenticeship Hub and Apprenticeships Training Agency to maximise opportunities for this target group.
- 3.8 Traineeships, available from 1st August 2013, are designed for young people (16-24) who want to work, but need extra help to gain an Apprenticeship or employment. The programme is designed to fit individual learner needs, and will last for a maximum of six months. Traineeships will give young people the opportunity to develop skills and workplace experience that employers want, putting them in a better position to compete for employment opportunities. The core content of the programme is a high quality work placement, work preparation training, and English and maths. Providers and employers have the freedom to bring these elements together in the best way to engage and support individuals, so that they are prepared to take the next steps in building on their skills and future careers. Only those providers who are 'Good' or 'Outstanding' at Ofsted are eligible to deliver Traineeships. From those providers in Leeds eligible, Leeds City College, British Gas Services Limited and Yorkshire College of Beauty have expressed an interest to deliver.

3.9 ATA and Apprenticeship Hub

The City Deal has provided funding for 3 years to deliver the Leeds Apprenticeship Training Agency and the Leeds Apprenticeship Hub. The Leeds ATA, a company limited by guarantee, is jointly owned by the Council and Leeds City College and is based at the premises of Leeds, York and North Yorkshire Chamber of Commerce in Leeds city centre. The ATA became operational in February 2013 and aims to support the employment of 680 apprentices with a focus on those aged 16-18 years by September 2015. The ATA supports the creation of new apprenticeship opportunities involving small and medium sized (SME) employers that would otherwise be unable to take the business risk of employing an apprentice directly. Effectively operating as an employment agency, the ATA will employ the apprentice and hire them out to host employers to fulfil their work based element of the apprenticeship. There has been strong interest from business with 163 SMEs engaged and 17 Apprentices employed to date and a number in the process of recruitment.

- 3.10 A Hub Co-ordinator has been recruited to co-ordinate partnership activity through the Leeds Apprenticeship Steering Group that will deliver an improved offer for learners and employers and increase the number of apprenticeship starts and SME businesses employing apprentices in the city.
- 3.11 The current Apprenticeship School Engagement Offer, which was launched in April 2012, has continued to be accessed by 19 schools and academies. It is planned to expand the number of schools engaged through a newly designed offer supported by 9 of the top 10 training providers for Apprenticeships in Leeds to collectively offer a broad menu of information sessions on Apprenticeships which can be tailored to the needs of individual schools. These will promote Apprenticeships as career pathways and offer information on the wide and varied range of job roles and qualifications along with how to access these.
- 3.12 On the 2nd July, Leeds City Council hosted an Apprenticeship Information Evening for the third year running. The event at the Town Hall brought together over 40 agencies including employers offering current Apprenticeship vacancies, Apprenticeship training providers, and IAG providers to promote the benefits of Apprenticeships and the breath of vacancies and pathways available to young people. The event was attended by more than 1,100 young people who were accompanied by their parents and carers. Initial feedback has been good and has seen an increased number of registrations on the NAS AV on line system. Building on this, a programme of further events to be delivered across Leeds is being finalised for delivery over the next 3 months focusing on reaching out to young people.

3.13 Employability Support Activity (Recommendations 3,6,7 and 8)

3.14 Youth Contract Support Programme

The Youth Contract Support Programme for 16 and 17 year olds was devolved from the nationally procured programme under City Deal in May 2012. An excellent start has been made with 607 young people starting on the programme (between September 2012 and September 2013) and 367 progressing to employment, education or training. The majority of young people have so far progressed to igen Leeds Learning Links partnership provision, FE college courses, apprenticeships, work based training and employment, see Appendix 3.

3.15 In Leeds we deliver the Youth Contract programme primarily through our targeted IAG provider (igen) working in partnership with the Education Business Partnership and Aspire-i. Young people are recruited to the programme and allocated a key worker who will help them make a successful transition. They are encouraged to choose from a range of activities designed to respond to their needs and help them achieve progression. Options include mentoring (business or peer mentor), group assessment centres, mock interviews, business visits, and

work placements within an overall 'Set for Success' programme. Businesses supporting the programme include organisation such O2, Kodak and Leeds Federated Housing.

- 3.16 The key features of the programme in Leeds which have helped us achieve good results already are:
 - Being able to ensure that Youth Contract Support Programme activity is a coherent part of a wider city-wide strategy around creating employment opportunities and reducing the number of young people not in employment, education or training (NEET)
 - Strong, pre-existing partnerships between the main service provider and voluntary/third sector offering specialist expertise
 - Well-developed employer links through the Education Business Partnership enabling us to engage businesses extensively in the programme and put an emphasis on helping young people to become 'work-ready' and link to live opportunities in the labour market
 - The sustained relationship with an experienced key worker to provide both support and challenge
 - An emphasis on achieving measurable outcomes, for example by carrying out pre- and post-programme skills audits. This is supported by a 'payment by results' approach, with the final payment made when a young person has been in a sustained placement for six months or more (a strong indicator that a lasting transition has been achieved)
 - A core programme complemented by locality-based innovation projects led by area teams, for example, provision of targeted mental health counselling and bespoke motivational programmes
- 3.17 The devolved Youth Contract Support Programme delivery model designed and implemented at the local level across Leeds, Bradford and Wakefield is judged to be performing much better than the national model.

3.18 Education Business Partnership offer to schools

The council's Education Business Partnership (EBP) have reviewed and enhanced their offer to schools. The Team currently offers an extensive range of opportunities to schools and academies for young people to engage with people from businesses to enhance their employability and enterprise skills. These include interactive sessions by business leaders and employees to raise aspirations and understanding of particular career opportunities; structured visits to local businesses; mock interviews and mentoring programmes. Full details of the EBP offer to schools are shown in their Service Brochure, Appendix 4.

3.19 The list of schools that have so far bought in to the offer for 2013/4 are: Allerton Grange, Allerton High, Benton Park, Boston Spa, Brigshaw, Cardinal Heenan, Carr Manor; City of Leeds, Cockburn, Corpus Christi, Farnley; Guiseley; John Smeaton, Lawnswood, Mount St Mary's, Priesthorpe, Pudsey Grangefield, Ralph Thoresby, Roundhay, Royds, Swallow Hill, Temple Moor, Leeds East Academy, South Leeds Academy, Woodkirk Academy and the BESD SILC. It should be noted that negotiations are still taking place with a number of schools and that a

number of schools are accessing programmes through other providers such as The Ahead Partnership and North Yorkshire Business and Enterprise Partnership.

3.20 The team is currently working with a high school to pilot a pre-apprenticeship work placement programme and exploring the opportunity to build links with businesses supported by the Leeds ATA. They are also in discussions with Inspiring the Future a national service delivered through the Education Employers Task, particularly with a view to enhancing the offer available to primary schools.

3.21 Support to employment

There are a wide range of other programmes and initiatives in place across the city to assist young people in securing employment. These include national Youth Contract programmes to encourage and incentives employers to recruit young people including academies, work trails and wage incentives as well as local interventions:-

- Sector work based academies targeted to Jobseeker Allowance claimants are delivered through Jobcentre Plus in conjunction with local partners. These provide pre-employment training, work experience and a guaranteed interview with an employer and participants retain their benefits while on this short programme. Sector initiatives reflect the current recruitment needs of employers and therefore vary, but the Leeds Teaching Hospital Trust regularly recruits to its Apprenticeship vacancies and Clinical Support posts throughout the year through this mechanism.
- The Work Programme contracted by DWP is delivered through prime contractors Ingeus and Interserve across West Yorkshire. 18-24 year olds in receipt of Jobseekers Allowance for more than 6 months are referred to the Work Programme. It offers an individually tailored programme of support for up to 2 years and grant incentives of £2,250 are available to employers recruiting individuals from the programme.
- A Work Trial supported by Jobcentre Plus enables an employer to try out a potential employee before offering them a job. For the employer it reduces the risk and cost of recruitment. Work trial must be for jobs of 16 hours or more a week and last at least 13 weeks. This enables Jobseeker Allowance claimants to take part on a voluntary basis and retain their benefits while participating.
- The National Apprenticeship Service offers the Apprenticeship Grant for Employers (AGE) of £1,500 to support businesses to recruit individuals aged 16 to 24 into employment though the Apprenticeship programme. AGE 16 to 24 targets employers with less than 1000 employees, who are new to Apprenticeships or have not enrolled a new recruit or existing employee onto an Apprenticeship programme in the previous12 months.
- The Council's Employment and Skills service provides Jobshop services across the inner city through One Stop and Joint Service Centres. Matrix accredited Information, Advice and Guidance is provided, including support to create an e-mail account, undertake job search, developing CVs and

applications, interview and assessment centre preparation and access to adult skills provision. Customers can access a wide variety of job and Apprenticeship vacancies including those secured by the Council through employment and skills obligations placed on developers through S106 planning agreements and on contractors seeking to deliver services on behalf of the Council above specified thresholds.

Work@Leeds is an eight week work experience programme aimed at young • people between the ages of 18 and 24 who are in receipt of Job Seekers Allowance. The aim of the programme is to prepare customers for employment and/or Apprenticeships. For the initial two weeks of the programme customers attend Leeds City College where they receive: training on work skills; a shortened Leeds City Council induction; Information, Advice & Guidance and support to achieve an OCN accredited qualification. They then undertake a six week, structured programme of work experience within Leeds City Council, during which time they receive regular placement reviews as well as weekly employment support through the existing Jobshop provision. For the final two days of the course, learners return to Leeds City College where they evaluate their progress and achievement and update their CV to ensure it reflects their recent experience. Customers who are not successful in securing employment during the programme then receive a final IAG session and continued support through the Jobshops. The Council's Employment & Skills Service are currently looking at developing Work@Leeds to support pre-18 year olds, which proposed to have a focus on care leavers, looked after children and NEET young people.

3.22 Careers Education, Information, Advice and Guidance (Recommendations 5, 9, 10, 11)

3.23 Leeds Pathways

We have continued to invest in Leeds Pathways (www.leedspathways.org.uk) our on-line information and advice service for young people, parents/carers and professionals. The interactive services described in the last report are now fully operational and working successfully. Through the website we are promoting summer 'clearing' opportunities for year 11 students who are not yet fixed up. We are also offering schools and colleges support and training at the start of the autumn term to ensure that they are all aware of and confident in using the full set of online resources, including UCAS Progress Search/Apply and the Local Jobs and Careers resource bank. Training will be integrated with other offers including CPD activities available through the Careers network. To encourage attendance, the Careers network for schools and colleges will be free from this September. We have also developed a range of online training modules located in the Teacher and Professional area to introduce the wider young people's workforce to the principles of IAG for young people and signposting to relevant resources.

3.24 Information, advice and guidance (IAG) self-assessment

A preliminary survey was undertaken earlier in the year with schools (including academies, specialist inclusive learning centres and pupil referral units) to establish what arrangements they were putting in place to meet their new

statutory duties. A number of different approaches are emerging, including purchasing services from careers guidance suppliers through the list developed by the council, and internal arrangements where schools are either employing trained careers/personal advisers or retaining an existing member of staff to deliver careers guidance.

- 3.25 We did not receive a response from a number of schools and we also know that the majority of schools are currently reviewing their arrangements now the new centrally commissioned Targeted Information, Advice and Guidance service is up and running. We have therefore developed a detailed self-assessment tool to support schools to develop their Careers Education Information Advice and Guidance offer and ensure they are meeting their statutory duties.
- 3.26 The IAG Self-Assessment will be launched at the first Careers IAG Network of the next academic year in November. The network will provide the platform for a budding system where schools and colleges can share good practice and deploy innovative ways of meeting their IAG duties.
- 3.27 The Leeds Youth Council has designed a Careers IAG Calendar which will be launched to schools in September. The aim is to help schools understand what specific types of IAG young people themselves have said they want to receive in different year groups. It is for young people designed by young people. The Youth Council will be attending the IAG Careers Network in November to present their calendar.
- 3.28 From April 2012 March 2013 the Council led on a Raising the Participation Age Local Delivery Project funded by the DfE. The main aims of the project were to improve participation in post 16 learning of young people who accessed offsite learning in year 11, attended a PRU or the BESD SILC. The project identified in detail the types of barriers this vulnerable cohort experience that hinder their progression into post 16 learning or training. Partners worked together on the project to develop sustainable support systems to help young people overcome such barriers to progression. The DfE selected the Leeds RPA project for national evaluation, and the report will be published at the end of September. The project developed a Year 11 Progression Calendar, which has been identified as good practice, and the DfE will publish this alongside the national research report.

3.29 Igen Targeted IAG Services

Our targeted information, advice and guidance provider igen have implemented their restructure and there are now three new area based targeted teams along with a new city centre/city-wide team in place. They also continue to provide specialist staff who are dedicated to working with young people in care, young offenders, young people with special education needs and teenage parents. They have also recently opened their new street level Connexions Centre at Eastgate.

3.30 Data (Recommendations 2, 4, 13)

An overview of the data that is collected and shared to support the monitoring and tracking necessary to support the reduction of NEET rates is included as Appendix 5.

3.31 Tracking young people with a not known status

There has been considerable progress in recent months in bringing down the level of 'Not known' and it now stands at an all-time low of 5.5% (June 2013). The reduction of 'Not known' has been incorporated as a key element of the Targeted Information Advice and Guidance contract that igen were successful in securing. The contract includes an element of payment by results based on reducing the level of 'Not known'. igen are taking a lead role in coordinating activity across a wide range of partners and have introduced a number of initiatives that should continue to bring down 'Not known' levels

3.32 NEET Data Board and Data Sharing Agreements with Partners

Partners across the city have come together with Children's Services to devise a NEET Data Board. Since the removal of Universal IAG services and associated tracking contracts, the Board have focussed on developing a tracking calendar and agreeing key data that needs to be shared with partners in order to identify those young people who are NEET and vulnerable of becoming NEET. The Board are also leading on the monitoring of the September Guarantee. A quarterly Data Sharing Board will be established in the Autumn term with school, college and other partner representation, to establish data sharing protocols across the city.

3.33 Data sharing within clusters

Reports showing NEET data at a local level are now regularly distributed to clusters and areas. This data is central to informing the use of Youth Contract Cluster Innovation Funding and area-level NEET plans.

3.34 Destination measures

This year for the first time the Department for Education has published destination measures that include employment and training destinations. These show the percentage of the 2009/10 Key Stage 4 cohort going to, or remaining in, an education or employment destination in 2010/11 and the percentage of students in 2009/10 who entered an A Level or other Level 3 qualification, going to, or remaining in, an education or employment destination in 2010/11.

- 3.35 After the end of Key Stage 4 proportionally fewer young people in Leeds went on to a sustained education, employment or training destination compared to national rates. However after the end of Key Stage 5 a higher proportion of Leeds young people went on to a sustained education, employment or training destination than did so nationally.
- 3.36 This data does relate to activity from three years ago, so this data release is best understood as a baseline measure and future annual releases will allow trend data to be compiled.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The scrutiny process underpinning this report meant that members were able to have face to face consultation with schools, FE colleges, IAG providers, council services and young people. The recommendations are based on their engagement in this process.
- 4.1.2 Children and young people were involved in the process of awarding the contract for the targeted information, advice and guidance service that began in April 2013.
- 4.1.3 The process underpinning the recent scrutiny inquiry into NEET meant that members were able to have face to face consultation with schools, FE colleges, IAG providers, council services and young people.
- 4.1.4 The Youth Council have consulted with their peers to devise a Careers IAG Calendar.
- 4.1.5 The Apprenticeship Information Evening held on 2nd July, included a feedback questionnaire completed by those young people who attended.
- 4.1.6 Young People continue to play a key role in the development of Leeds Pathways and have recently been involved in the production of video clips for the website.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Some young people are statistically more likely to be NEET such as those with learning difficulties and disabilities, care leavers, young offenders, poor school attenders, those attending the BESD SILC, PRUs or off-site learning, young parents, young carers, pregnant young women, homeless young people and those living away from their family. NEET rates vary significantly in different areas of the city, with the areas of highest NEET levels closely correlating with the areas of greatest deprivation. The purpose of all the strategic and operational activity associated with increasing participation in employment, education or training is to reduce the inequalities that prevent young people from making a successful transition from school.

4.3 Council policies and City Priorities

4.3.1 NEET is one of the three Children's Services obsessions. It is a multi-faceted issue that in some way links to almost every aspect of partnership activity across the city including the work of all five high level boards of the Leeds Initiative, not least the Sustainable Economy and Culture Board. It also relates directly to the partnership work at a Leeds City Region level, particularly around employment and skills, and business development and innovation.

4.4 Resources and value for money

4.4.1 The investment on increasing the number of young people in employment, education and training is partly a spend to save model, as it will lead to a

reduction in future welfare spending. It will also have a positive impact on the economy leading to a consequent increase in council income.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no relevant legal implications to this response to this report.

4.6 Risk Management

4.6.1 Increasing participation employment, education and training is vital to the economic and social success of the city. Failure to delivery on this priority would have serious consequences for the economic prosperity and social fabric of the city.

5 Conclusions

- 5.1 Increasing the number of young people in Education, Employment or Training is the most powerful indicator of our overall success in educating and supporting young people. If young people fail to make a successful transition to further learning, employment and adult life, it is likely to have major consequences for their future economic wellbeing. To successfully address NEET and achieve our ambition to become a child friendly NEET free city we must tackle a range of complex inter-related issues affecting the most vulnerable. Our work with young people around the development of the Child Friendly City, our review of post-16 provision, the development of the Leeds Youth Offer and the major programmes that are now underway around the Youth Contract and Families First initiatives are coming together to provide a once in a lifetime opportunity to achieve our ambition for all young people aged 16-19 to be productively engaged in education, employment or training.
- 5.2 NEET is a multi-faceted issue that in some way links to almost every aspect of partnership activity across the city, including the work of all five high level partnership boards, not least the Sustainable Economy and Culture Board. It also relates directly to the partnership work at a Leeds City Region level, particularly around employment and skills, and business development and innovation. The Local Enterprise Partnership will have an increasingly important role to play in the future in helping support our ambition to ensure provide sustained employment opportunities for young people.
- 5.3 Only through all partnership groups and individual partners fully appreciating their role around reducing NEET will we be able to achieve our ambition as a city for all young people aged 16-19 to be productively engaged in education, employment or training.
- 5.4 There is clear evidence that we have started to turn the curve with regard to increasing participation/reducing NEET, but there is still a long way to go if we are to deliver on our ambition to become a NEET free city. We look forward to continuing to reporting on our success as a city around increasing participation in employment, education and training.

6 Recommendations

6.1 The Board are requested to note and comment on the progress to reduce the risk of young people not accessing appropriate employment, education or training.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.